

**UNIFORM CODE OF BYLAWS FOR
THE PAST MEMBERS SOCIAL GROUP
OF JOB'S DAUGHTERS INTERNATIONAL IN QUEENSLAND**

ARTICLE I NAME

Section 1 Name

- (a) The name of the social group shall be the "Past Members Social Group of Job's Daughters International, in Queensland".

ARTICLE II PURPOSE AND POLICIES

Section 1 Purpose and Policies

- (a) The purpose of this group is to be of service to the members of Job's Daughters International in Queensland in all ways possible and to further any activity approved by the JGC that the members of Job's Daughters International in Queensland undertake.
- (b) To foster fraternal relations of all past members, keeping them in contact with their Bethels and the progress of Job's Daughters International.

Section 2 Authority

- (a) This group shall function under the auspices of the Jurisdictional Guardian Council (JGC) of Queensland (Inc.) of Job's Daughters International.

Section 3 Finances

- (a) No indebtedness shall be incurred by the Past Members group, in excess of the funds in its treasury, unless written consent has been obtained from the Executive Members of the JGC of Queensland.

Section 4 Dissolution

- (a) At such time as it is proven that the said group is no longer functioning for the good of the Order, this group may be disbanded by a majority vote of the members of the JGC of Queensland.
- (b) If this group is disbanded, all rights and title to its money and property shall be vested in the JGC of Queensland.

ARTICLE III MEMBERSHIP AND FEES

Section 1 Membership

- (a) The membership of the group shall consist of all Majority Members of Job's Daughters residing in Australia who are willing to abide by and conform to those policies as herein designated in Article II under "Purpose and Policies".

Section 2 Fees

- (a) The fee payable for membership shall be as determined at the Annual Meeting of the JGC.

ARTICLE IV OFFICERS

Section 1 Elective Officers

- (a) The Elective Officers of the group shall consist of a:
- (i) President
 - (ii) Vice President
 - (iii) Secretary
 - (iv) Treasurer.

- (b) These offices shall be held by members of the group who are not Executive Members of the JGC of Queensland.
- (c) The term of office shall be for twelve (12) months.
- (d) Elective Officers shall serve no more than two (2) consecutive years in any one position.

ARTICLE V DUTIES OF OFFICERS

Section 1 The President

shall:

- (a) Preside at all meetings unless prevented by a reasonable excuse.
- (b) Appoint Committees as may be deemed necessary.
- (c) Serve as a member *ex officio* to all Committees of this group.

Section 2 The Vice President

shall:

- (a) In the absence of the President, preside at all meetings and assume her duties.

Section 3 The Secretary

shall:

- (a) Keep an accurate account of all meetings.
- (b) Distribute records of all meetings to members.
- (c) Prepare such correspondence as is required by this group.

Section 4 The Treasurer

shall:

- (a) Receive all monies for the group.
- (b) Pay all outstanding Bills when approved.

ARTICLE VI MEETINGS

Section 1 Meetings

- (a) Meetings shall be held at least quarterly
- (b) Time, date and venue shall be determined by the members.

Section 2 Quorum

- (a) A quorum shall consist of at least one (1) of the Elective Officers and at least three (3) others.

ARTICLE VII ELECTION OF OFFICERS

Section 1 Term

- (a) Elections shall be held annually and coincide with the JGC year.

Section 2 Vacancy

- (a) In the event of a vacancy in any elective office, a special election shall be held to fill the vacancy.
- (b) All members shall be notified of any special election.

ARTICLE VIII COMMITTEES

Section 1 Committees

- (a) Special or *ad hoc* committees may be appointed by the President.

ARTICLE IX AMENDMENTS

Section 1 Amendments

- (a) These Bylaws may be amended in line with the requirements of the Manual of the JGC of Queensland.